



SOUTHEAST MICHIGAN SYNOD  
EVANGELICAL LUTHERAN CHURCH IN AMERICA

INTERNSHIP AGREEMENT FOR THE OFFICE OF LICENSED LAY MINISTER

Please Print

This agreement is between \_\_\_\_\_ and \_\_\_\_\_  
(Intern) (Supervisor)

Describe the Internship goals and objectives; what are you planning to do as an intern? Be thoughtful ...

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This internship will start \_\_\_\_\_ and end \_\_\_\_\_

What will the intern need in order to make this a successful learning and leadership opportunity?

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To provide opportunities for learning, pastoral mentoring, and ministerial supervision during the internship the following agreements are made:

Regular supervisory conferences will be held (days & frequency) \_\_\_\_\_

A written midpoint evaluation (intern and supervisor) will be conducted during the month of \_\_\_\_\_

A written final evaluation (intern and supervisor) will be conducted during the month of \_\_\_\_\_

Additional mentoring arrangements \_\_\_\_\_

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Signed: \_\_\_\_\_  
(Intern) (Date)

Signed: \_\_\_\_\_  
(Supervisor) (Date)

**Director questions, request more information, an/or email this agreement to [r.mccants@semisynod.com](mailto:r.mccants@semisynod.com). Use an additional page if necessary to complete this process. Internships should not begin unless confirmed by the LLM Advisory Board. Internships are unpaid, but required for the edification and training of Licensed Lay Ministers of the SE MI Synod.**



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