

**SOUTHEAST MICHIGAN SYNOD • AVAILABLE PULPIT SUPPLY  
METROPOLITAN DETROIT/SOUTHERN MICHIGAN AREA  
February 2025**

This list is made available for your Sunday Worship and other special occasions. The guideline for paying for supply pastor coverage has increased: **\$225.00 for one and \$275.00 for two Worship Services. An additional service that is not on Sunday will be \$175.00. Effective for 2025, you should also reimburse round trip driving costs at the rate of 70.0 cents per mile per IRS guidelines.**

Those persons with an asterisk (\*) following their name are licensed lay ministers or other categories which require authorization from the Bishop prior to administering the Sacrament. Please be in touch with the Synod office (313) 821-1055 should you arrange to have one of these persons supply when Holy Communion is celebrated.

ELCA Deacons		
Deacon Robin Abbott * 7918 Butternut Burtchville, Michigan 48059 (810) 327-2016 <a href="mailto:ammarob@aol.com">ammarob@aol.com</a>	Deacon Karen Ludwig* 410 Lincoln Ct Chelsea, MI 48118 C 734-645-8693 <a href="mailto:karenoludwig@gmail.com">karenoludwig@gmail.com</a>	Deacon Meghan Sobocienski** 9198 Falcon Street Detroit, MI 48209 C 313-910-5997 <a href="mailto:msobocienski@gmail.com">msobocienski@gmail.com</a>  **Preaching Only**
SEMI Synod Licensed Lay Ministers		
Jane Alder, LLM* Westland, MI C 734- 765-5870 <a href="mailto:janealder1@aol.com">janealder1@aol.com</a>	Rachelle Amstutz, LLM* 25525 Ryan Road Warren, MI. 48091 C 586-822-5897 <a href="mailto:rachelle.amstutz@yahoo.com">rachelle.amstutz@yahoo.com</a>	Paul Archer, LLM* 1424 Sherwood Ct. Dearborn, MI 48124 C 313-585-5261 <a href="mailto:pgarcher@umich.edu">pgarcher@umich.edu</a>
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<b>Clergy – Ordained Ministers</b>		
<p>Rev. Rod Buland C 734-673-8505 <a href="mailto:RodBuland@gmail.com">RodBuland@gmail.com</a></p>	<p>Rev. Hank Flatt St. Clair Shores, MI C 586-260-8822 <a href="mailto:hankflatt@gmail.com">hankflatt@gmail.com</a></p>	<p>Rev. Pamela Gabel 5300 North Dixboro Road Ann Arbor, MI 48105 610-428-1154 <a href="mailto:pamela.gabel@yahoo.com">pamela.gabel@yahoo.com</a></p>
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**WHEN THE SUPPLY PASTOR/DEACON/LICENSED LAY MINISTER IS INITIALLY CONTACTED:**

1. It is best to contact the Pastor/Deacon/Licensed Lay Minister at least four to six weeks ahead of the date needed. Two weeks should be the absolute minimum for contacting a supply Pastor/Deacon/Licensed Lay Minister.
2. Inform the Pastor/Deacon/Licensed Lay Minister of expected responsibilities in the service, such as:
  - a. Baptism/Holy communion
  - b. Any special or different event that is happening in the service, or any special liturgical observance.
  - c. Children's sermon: some Pastors/ Ministers are not comfortable with children's sermons. Ask if the Pastor/Deacon/Licensed Lay Minister would be willing to do this. If not, line up a lay person who knows the children and would be willing to do the children's sermon.
  - d. The Prayers of the Church are typically the responsibility of the lay/assisting minister. If this is not the case and you don't use Sunday & Seasons or Celebrate, please ask if the supply Pastor/Deacon/Licensed Lay Minister will do this.
3. Send a copy of the Scripture inserts and sample bulletin at least one week in advance. Most supply Pastor/Deacon/Licensed Lay Minister work from the Revised Common Lectionary (RCL) as noted in Sunday & Seasons (not ELW).
4. Request information for the Sunday bulletin so that the Pastor/Deacon/Licensed Lay Minister name is spelled correctly and so you can add information which will introduce your guest.
5. Send clear directions to the church.
6. **Clarify with your supply minister whether a letter of license from the Bishop will be needed to preside at Holy Communion.**

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**WHEN THE SUPPLY PR./LICENSED LAY MINISTER ARRIVES:**

1. Have a member, who is familiar with church and worship practices; be on hand to meet the supply Pastor/Deacon/Licensed Lay Minister upon arrival. This person should:
  - a. Arrive 1 hour early as the Pastor/Deacon/Licensed Lay Minister will most likely arrive early to prepare.
  - b. Acquaint them with the church building and the sanctuary.
  - c. Acquaint them with sound system and have the wireless microphone ready, if used.
  - d. Go over the service with them. Introduce the organist, assisting minister, lay reader, and acolyte(s).
  - e. Inform Pastor/Deacon/Licensed Lay Minister the lessons they are expected to read.
  - f. Inform Pastor/Deacon/Licensed Lay Minister if they are expected to give announcements and have prepared announcements ready to give to them at this time. It is best if the assisting minister or council president does the announcements and introduces the supply Pastor/Deacon/Licensed Lay Minister so they can greet the congregation at the beginning of the service.
2. Have the treasurer or designated person be prepared to give the compensation check to the Pastor/Deacon/Licensed Lay Minister either before or after the service.